

## **UKRA AGM Minutes 06/05/2018**

### **Present**

#### **Council Members:**

Charles Simpson  
Jo Hinchliffe  
Stuart Livings  
Michael Hoffman  
Andy Mell

#### **Attendees:**

Rod Stevenson  
Colin Rowe  
Ben Jarvis (not current member)  
Peter Barrett (not current member)  
Steve Dulek  
Jonathan Lee  
Malcolm Jennings (not current member)  
Michael Jennings (not current member)  
Natalie Mildenhall (not current member)  
John Timberlake  
Ian Whittingham  
Andy Calver  
Adam Bowie  
Zara Kirby  
Rob Ayres  
Ron Hatcher

### **Apologies**

John Bonsor

### **Minutes of previous AGM:**

Previous minutes were agreed as accurate.

### **Matters Arising from Minutes of Previous AGM**

There were no matters arising from the minutes of the previous AGM

### **Chairman's Report**

Charles Simpson (CS) welcomed everyone to the meeting and expressed a big vote of thanks to EARS for generously hosting the UKRA AGM at their excellent event.

Things continue to run well in UKRA from the councils prospective. CS explained that we still receive a high volume of enquiry emails around setting up clubs and also around the certification process. Council is currently looking to improve and develop the FAQ section of the website to reduce the workload around correspondence on these issues as well as general web development to improve content etc.

Team Project Support (TPS) the UKRA scheme to support organisations (often Universities) looking to build larger rocket projects is currently in beta testing with universities. Interest in TPS is high and we continue to work hard to develop the project.

CS also announced that the council were still seeking to get a summit meeting of all club organisers together to discuss rocketry in the UK and UKRA's support of them.

## **Honorary Treasurers Report**

Rod Stevenson (RS) reported that UKRA finances remain at a stable level again.

As of April 1<sup>st</sup>, 2018, the main HSBC current account holds £5759.47. This has remained the same for the last year and RS may move it to an interest account with council's approval.

The main financial business has been carried out via our PayPal account. All income has come from members fees and is handled by this account and totals £1,065.27 for the year.

Outgoings have totalled £789.10. Money in PayPal account is £540.69

A breakdown of expenditure is

	<b>TOTALS</b>
<b>BMFA</b>	2561.35
<b>Refunds</b>	20.29
<b>Stationary</b>	193.51
<b>Other</b>	77.17
<b>Website</b>	390
<b>UKRA Travel</b>	83.7
Total	<b>3326.02</b>

RS stated most money taken is transferred to BMFA as insurance fees. RS finished by saying he was happy to receive any enquiries relating to UKRA finances.

## **Membership Secretary's report**

Andy Mell (AM) reported

Full Members as at 2/8/2017 AGM count 118

Full Members as at 4/5/2018 AGM count 143

This reflects a net increase of 25 over the autumn/winter

### **Certifications since last AGM;**

Congratulations are due to the following members who achieved HPR certification since the last AGM in September 2017

Level 1: Laurence Stant, Joseph Hinchliffe, Matthew Hogg, Amber Fitzpatrick, Nicholas Crisp, Julie Haworth, Jonathan Lee, Alexander Ward

Level 2: Michael Hoffman, Ian Courtney, Kevin Haworth

Level 3: none

RSO: Michael Hoffman, Stuart Livings

Since 1997 UKRA has had 1041 members and has issued 311 x L1, 149 x L2, 25 x L3 certifications

### **Membership changes review;**

From the perspective of membership administration, the implementation of the changes passed following the 2017 AGM where UKRA ceases its BMFA club to focus on its Specialist body status appears to have been successful, with only a few questions from members due to the good communication of the change and the FAQ posted on the website. Liaison continues with the BMFA on matters including the forthcoming implementation of their new membership database and the possible integration of rocketry and UKRA membership into that database.

### **Other matters;**

A GDPR privacy policy has been developed for UKRA based on advice from the BMFA and will be posted to the website prior to the May 25th implementation deadline.

### **S+T Report**

No issues or actions reported. CS commented that Colin Rowe's CATO during this year's BigEARS event demonstrated how well the safety code works. Whilst an incident did occur (motor over-pressure) the safe distances and precautions taken meant there was no danger to anyone at the event and showed a good example of the safety code in action and working well.

The safety code and the RSO practice exams are online and updated.

CS updated that the team project support (TPS) scheme is still in beta testing and there are currently two projects acting as pilot programs for the scheme.

CS reported that 2 experimental flights had been through the S+T team as they included active stabilisation systems and that Colin Rowe and Johnathon Rhodes flights are good examples of the use of the S+T system.

### **Election of Council Members**

The council receive no new notices of people wishing to stand for council and all existing council members wished to continue in their current roles. Therefore, the motion was carried to re-elect all existing council members.

Auditors and solicitors, a unanimous vote was taken to defer the election of auditors and solicitors until the next AGM.

### **AOB**

A vote of thanks was issued by CS to Malcom and Mike of Rockets and Things in acknowledgment of the vital role their business plays in UK rocketry.

A question was asked about using the BMFA Buckminster site for launch events, CS recommended the excellent facilities and fully supported the idea of anyone wanting to set up a club or launch event there.

Andy Calver thanked the council for their continued work on behalf of UK rocketry and particularly the ongoing S+T work the council undertakes.